Welcome to the CCB NTT/PTL Meet & Greet
Please write your name on the cardboard and take an index card!
ICE BREAKER

On the index card please write your name and note your preferred method of communication

- EMAIL
- TELEPHONE
- TEXT
- In PERSON
AGENDA

• Prof. John Brennan
  • Academic Coordinator position and responsibilities

• Introductions of the Executive Admin Staff
  • Nicol O’Mealley
  • Joseph Hebert
  • Prof. Ralf Warmuth: Undergraduate Vice Chair
    • Expectations for upcoming semesters
    • Changes to grading/Proctoring expectations from recitation instructors for Spring 2019
AGENDA

• General and Organic Chemistry Course Support
  • Equal division of graders based on enrollment and need
  • Equal division of work load between recitation instructors and those that do course support for Spring 2019.

• Academic Coordinators, role and vision
  • Forms – on CCB website: https://chem.rutgers.edu/room-requests-forms
    • Office hour room reservation request form & Other room requests
    • Room reservations for reviews, alternate course rooms, overflow exam rooms (IF NOT INITIALLY ASSIGNED)

• Processes and Procedures:
  • Grading and proctoring assignments
  • Setting up meetings with the Academic Coordinators
    • Drop in Office Hours for NTTs and PTLs
  • Preferred method of communication: ccb_academic-coordinator@chem.rutgers.edu
AGENDA

• CANVAS INTRODUCTION:  
  Dena Novak: Teaching and Learning with Technology  
  Kyle Whitmus: Teaching and Learning with Technology  

• We would encourage you all to move your courses to Canvas.  
• Workshops will be conducted in Spring 2019
FAMILIAR FEATURES

- Integrations
  - iClicker
  - Google Docs
  - Kaltura
  - BigBlueButton

- File and resource manager
- Drag-and-drop interface
- Question banks for quizzes
- Robust rubric manager
The submissions for this assignment are posts in the assignment's discussion. Below are the discussion posts for George H. Cook, or you can view the full discussion.

From Enter the Canvas Day Panda Pageant

Oct 7, 2016 10:33am


This comment was edited by Kyle Whitman.
• Sections come in automatically from SIS
• Student rosters come in automatically from SIS and update in Canvas with adds and drops
• Access for TAs can be restricted to the section they are responsible for
• Teacher can manually add any user with a Canvas account at any time
CALENDAR SIGN-UPS

Edit Event

Name

Location

Calendar
Select Calendars

Date
Thu Nov 8, 2018

Time Range
-

Divide into equal slots of 30 minutes.

Options
□ Limit each time slot to users.
□ Allow students to see who has signed up for time slots.
□ Limit participants to attend appointment(s).

Details:

Cancel Publish

Calendar Feed

Copy the link below and paste it into any calendar app that takes iCal feeds (Google Calendar, iCal, Outlook, etc.)

https://rutgers.instructure.com/feeds/calendars/user_lcooG

click here to view the feed
GROUP WORK SPACE

- Groups can create their own Pages and Discussion activities
- Groups can share resources and collaborate
- Instructors have access to group work spaces to monitor progress
Quickly access all of your favorited courses!

Browse your assignments list.

Modify assignment details and due dates.

Grade, annotate, and comment on the go!
CONTACT

• Office of Instructional Design
  • oid@docs.rutgers.edu

• Help Desk
  • help@canvas.rutgers.edu

• Learning Opportunities
  • https://tlt.rutgers.edu/learning-opportunities